



APPLICATION FOR COMMUNITY PROJECTS

We hope you will find this form easy to complete and the questions straightforward.

If you need any help with completing the form, please contact CVCS committee member Jocelyn Rogerson Tel 01256 389611; email jocelyn26@hotmail.co.uk

We want to be able to help you to show your ideas in the best light.

Thank you

Part I – About you and your organisation

1. Full name of applicant (group/organisation):
2. Full postal address of applicant (group/organisation):
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3. Registered charity number (if applicable):
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4. Full name of organisation's nominated contact:
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5. Position/title of nominated contact:
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6. Telephone number:
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7. Email:
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8. Have you ever previously received a grant from any other charity? Yes / No
9. If yes, please give details of the date and amount of the award?
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10. If you have ever been refused a grant, please give details

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Part 2 – About your application

11. What grant sum are you applying for from the Candover Valley Community Store?

£.....

12. Is your organisation registered for VAT? Yes/No

13. How many people will benefit from the project?

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14. Please specify what the grant would be used for in as much detail as possible and include relevant photographs and diagrams to help us understand more about your project proposal.

- a. Examples of what we can fund: start-up overheads; equipment; one-off staff costs; transport; one-off events; small capital projects
- b. Examples of what we cannot fund: on-going salaries; alcohol; statutory activities; items or services already paid for; projects outside our catchment area; individual cases of hardship relief

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15. If the grant is to be used for a project, when do you expect to start and finish? Please note, we can only fund one-off payments. If your project is ongoing, how will it be supported in future?

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16. Please give any additional information that you feel is relevant or will support the grant application.

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Signed:

Date of application:

Enclosure checklist:

- The recent accounts of the organisation
- Minutes of the last AGM of the organisation
- The last annual report of the organisation